

Trustees & Clerk  
(513) 722-3400

Zoning  
(513) 722-3400

Service Department  
(513) 722-4600



[www.goshen-oh.gov](http://www.goshen-oh.gov)

Police  
(513) 722-3200

Fire & E.M.S.  
(513) 722-3473  
or  
(513) 722-3500

**Special Meeting – Goshen Township  
Board of Trustees  
Thursday, July 5, 2012 – 7:00 PM  
General Business  
Meeting Minutes**

**Opening**

Invocation  
Pledge of Allegiance  
Roll Call

Honorable Lisa Allen  
Honorable Ray Autenrieb  
Honorable Lisa Allen

Ray Autenrieb called the meeting to order at 7:00 PM. Lisa Allen led in prayer. The pledge was recited and roll was taken.

Ray Autenrieb; Present      Bob Hausermann; Present      Claire Corcoran; Present

**Adoption of Agenda**

**179-2012** Bob Hausermann motioned to adopt the agenda. Claire Corcoran seconds the motion. Motion carries.

Ray Autenrieb, Yes      Bob Hausermann, Yes      Claire Corcoran, Yes

**Approval of Meeting Minutes**

**180-2012** Bob Hausermann motioned to approve the Meeting Minutes of May 22, 2012, and Public Hearing Minutes for Zoning Case #241 held on June 26, 2012. Claire Corcoran seconds the motion. Motion carries.

Ray Autenrieb, Yes      Bob Hausermann, Yes      Claire Corcoran, Yes

**Communication and Announcements**

Ray stated that he had received a thank you card from Kim Johnson from LCNB Bank, thanking the township for inviting her to be the Grand Marshal in the Memorial Day Parade. Special thanks to Jim Allen for the sweet ride used in the parade.

Steve Pegram reported on the Fire & EMS activities for the first half of the year. 820 EMS calls and 223 Fire calls. He noted that the number of calls is down, but the number of serious injuries is up. The positive is that there are less people sick. The down side is we have had more dollars loss to fire. Because the amount of EMS calls are down, we will probably see less EMS billing revenue next year.

## New Business

**181-2012** Claire Corcoran motioned to approve the payment of bills. Bob Hausermann seconds the motion. Motion carries.

Ray Autenrieb, Yes      Bob Hausermann, Yes      Claire Corcoran, Yes

**182-2012** Bob Hausermann motioned to accept 2013 Township Budget. Claire Corcoran seconds the motion. Motion carries.

Ray Autenrieb, Yes      Bob Hausermann, Yes      Claire Corcoran, Yes

Lisa Allen read into the minutes totals for the estimated revenue and expenses.

### Revenue

General Fund is \$628,000.00

2011 \$20,000.00  
2021 \$121,000.00  
2031 \$217,534.00  
2041 \$65,000.00  
2081 \$636,513.07  
2111 \$468,499.00  
2181 \$81,049.00  
2191 \$911,578.00  
2192 \$1,106,192.11  
2221 \$72,640.84  
2231 \$121,300.00  
2271 \$11,394.80  
2401 \$40,000.00

### Estimated Expenses for 2013

1000 \$1,037,895.23  
2401 \$40,025.00  
2181 \$81,049.00  
2011 \$47,000.00  
2021 \$138,893.00  
2031 \$258,007.00  
2041 \$80,429.00  
2231 \$168,007.00  
2111 \$463,239.18  
2192 \$444,093.10 (Fire Portion)  
2192 \$586,563.59 (Police Portion)  
2191 \$924,120.72  
2081 \$634,264.00  
2221 \$74,357.00  
2271 \$12,000.00

Claire Corcoran explained that for those who were not present at the previous meeting, we went over the figures. We are showing through the UAN Report \$812,102.11 in the unencumbered amount. Lisa explained the differences. Bob Hausermann explained that this is just a mid term exercise.

LCNB Contract was tabled.

Lisa Allen stated that there is a contract signed every two years to all of our banking. We have two accounts with them. One is our primary account where all of our money is. The other account handles all of our Arcadia benefits and houses all the money we use for all of our deductibles for employees. For general purposes, we technically are only working with one account. The bank is restructuring how they handle their accounts. We have not had any expenses from LCNB. They are changing the structure of that and there will be a cost incurred with some services. LCNB looked at our accounts this past year and determined that the cost would be \$52.00 a month. There is \$30.00 worth of items that Lisa Allen said she would bring back in-house and they would be done here in order to save some money. An average of \$22.00 a month is going to be charged to the Township. It is time for us to renew our contract on August 1, 2012. Ray Autenrieb asked if we were going to continue getting interest on money we have in the account. She stated there is a list of changes, if the Trustees would like to look at it. Lisa Allen stated that if the Board chooses to approve this contract, a motion would need to be made. Claire Corcoran stated she would like to look at other banks. Claire Corcoran asked what other banks are charging. Lisa stated that since she had been here, it was never an issue, so she has not gone out and looked at that. She stated she could do that next year if the Trustees wanted her to. Claire Corcoran stated she would like to have the time to look at other banks and what their fees are for those services. Item was tabled until the next meeting.

**183-2012**

Bob Hausermann motioned to appoint Debbie Britt to a part time temporary employee to fill in for the Fiscal Officer in the month of July 2012 for payroll purposes only. Claire Corcoran seconds the motion, Motion carries.

Ray Autenrieb, Yes

Bob Hausermann, Yes

Claire Corcoran, Yes

Lisa Allen stated that there has been some discussion about filling the roll as back up/assistant for the Fiscal Office. The roll is not necessarily to do the job that she is currently doing. It is a job to assist in the growth in that office. If there was a need for Lisa to be gone for awhile or on vacation, the basic need of filling payroll needs to be taken care of. We have had someone in the past handle certain functions, but when the Auditor's were here they shared concern because those people were not bonded so they cannot have access to the UAN software. There are certain things you cannot do in the Fiscal Office unless you are bonded at the same rate as the Fiscal Officer. Lisa Allen addressed the discussion regarding where the salary can come from, whether the Fiscal Officer salary or from the General Fund. There are two different rolls that are listed in the ORC. There is a roll called Assistant to Fiscal Officer. That roll as long as it is funded by the Board and the Board votes to fund this position Lisa can pick a person to come in as long as they are bonded and have them be an assistant to that office. The other roll is called Deputy Township Fiscal Officer. That role is if Lisa was in a car wreck and was going to be gone for four or five months and could not fill her duties while she was gone. This person would be appointed to basically take Lisa's place in her absence, in which case they get Lisa's salary. The person we are talking about tonight would be assisting the Fiscal Office for about five hours per week/ twenty hours a month. We would like to use the current Police Clerk who is experienced with township government.

She has helped with audits, bill paying process, and has been exposed to ADP (payroll service) the only things she has not done are the things you have to be bonded for. Her compensation would be \$4,623.12 per year, OPERS would be \$647.24 and Medicare would be \$69.35 which is a total of \$5,339.71. For the remainder of this year there is only \$2,215.25 for salary, OPERS \$310.13, and Medicare \$33.23. If that role should happen to go away from the Police Clerks position, the salary would as well. The budget would not have to be increased for 2012 because it could come from the Legal line item that we do not anticipate using all of it. Bob Hausermann stated that as we stand right now, we are absolutely vulnerable to your physical health as there is no one who can come in and take over or write checks. Claire Corcoran stated we are adding to personnel and she has a problem with that. We are in a recession and every department here has been asked to cut back. Claire Corcoran asked for time studies on the position, the objectives and justification before we say I need help. I need that justification for adding personnel. Once you put it on the books its there. It's not going to go away. Claire Corcoran is of the opinion we can get that help from another Fiscal Officer if we are ever in the position that we have to. We should not be spending money, we should be cutting back. Claire Corcoran stated she understands the need for back up when Lisa is on vacation or in an emergency, but does not understand the back up on a full time basis of having another employee doing Lisa's job. Bob Hausermann asked if there was a way that we could get someone certified just to do something temporary when you are on a scheduled vacation. Ray Snyder stated that Debbie Britt could do it on an as needed basis. She could be bonded and certified. The job would not be a part of her work week, it would be in addition to her work week. Therefore, it would be over time.

**184-2012** Bob Hausermann motioned to declare as surplus to auction a 1995 Ford Ranger XLT (last 4 digits in VIN 3223) on govdeals.com. Claire Corcoran seconds the motion. Motion carries.

Ray Autenrieb, Yes                      Bob Hausermann, Yes                      Claire Corcoran, Yes

**185-2012** Bob Hausermann motioned to approve the Service Department staff to construct the playground equipment for the Goshen Park District. Claire Corcoran seconds the motion. Motion carries.

Ray Autenrieb, Yes                      Bob Hausermann, Yes                      Claire Corcoran, Yes

Ray Snyder explained that we received a request from the Park Board to consider the use of the employees of the Service Department, along with tools and motor vehicles to assist them in the construction of playground equipment. The ORC 511.37 does allow the Board of Township Trustees to authorize that kind of service to a Park District. There is a requirement that a person supervising that job be certified by the State of Ohio to erect commercial or publicly owned playground equipment. The company that the equipment was purchased from has someone who is certified who will be present during construction. The one thing that will be required of the Park Board before we send equipment and personnel over there is a copy of their property and casualty insurance binder which lists the Goshen Township Trustees as an additional insured party on their policy. This is to insure that in the event there is a casualty on one of our employees, their insurance would

be liable for any claims. This just provides an additional layer of protection for the Township and our insurance company.

- 186-2012** Claire Corcoran motioned to approve Township Policy #14.9 – Criminal History Checks required for Park Board Appointees. Bob Hausermann seconds the motion. Motion carries.

Ray Autenrieb, Yes      Bob Hausermann, Yes      Claire Corcoran, Yes

Ray Snyder explained that approximately 60 days ago the Board suggested that we start doing criminal history checks on the Park Board applicants. This policy was sent to Dave Frey for approval. He approved it. Ray Snyder read into the minutes Township Policy #14.9. The Policy does not apply to current serving members or any member appointed to consecutive terms. A break in an appointment would cause this policy to apply.

- 187-2012** Claire Corcoran motioned to approve 2012-2013 SRO Contract with Goshen Local School District. Bob Hausermann seconds the motion. Motion carries.

Ray Autenrieb, Yes      Bob Hausermann, Yes      Claire Corcoran, Yes

Ray Snyder explained that he sent the revised SRO Contract to each Trustee around the first of May. The total cost for Officer Taylor's position annual is \$89,520.68. The school district has already read and approved the proposed contract for the 2012 – 2013 school year. Of the \$89,520.68 the school district will be paying by contract \$55,468.39. The Police Department will assume the remaining balance of \$34,052.29. The school district is very pleased with Officer Taylor.

- 188-2012** Bob Hausermann motioned to appoint Auxiliary Police Officer Dillon West with a one year probationary period, contingent upon successful passage of pre-employment drug screen and physical examination. Claire Corcoran seconds the motion. Motion carries.

Ray Autenrieb, Yes      Bob Hausermann, Yes      Claire Corcoran, Yes

Ray Snyder stated he wanted to make clear the Auxiliary Police Officer works for nothing. The \$2,500.00 it costs to get him processed on pre-employment testing was in the budget for this year. He has already been to our doctors for the pre-employment drug screen and physical examination. Ray does not anticipate a problem but have not gotten the results back yet. He will not be sworn into office until the results are back.

- 189-2012** Bob Hausermann motioned to appropriate \$9,000.00 in Building Fund, Contracted Services line 4901-120-360. Claire Corcoran seconds the motion. Motion carries.

Ray Autenrieb, Yes      Bob Hausermann, Yes      Claire Corcoran, Yes

Ray Snyder explained that when we moved into the building in 2005, computers and software were purchased to fulfill the network needs of the township. We have invested nothing in it since 2005. There are several pieces of hardware that have

been let go completely or are at the end of their life span. The Baracuda Archiver is an email/public records backup which is required. We need to acquire a new one. We also need to purchase a Viper Business Anti-Virus program for 15 computers. Currently we have not which exposes us. Also needed is Microsoft Exchange certificates for all the PC's. The total estimated cost is \$8935.89. This is State Purchasing Agreement Pricing. \$89,000.00 has been in the Building Fund which was left over money from the construction of this building. There is a very narrow window of things we can spend this money on, but these item are considered approved items.

- 190-2012** Bob Hausermann motioned to authorize purchase of essential computer network upgrades from 4901-120-360. Claire Corcoran seconds the motion. Motion carries.

Ray Autenrieb, Yes      Bob Hausermann, Yes      Claire Corcoran, Yes

Motion to accept the resignation of Part Time Firefighter/Medic Greg Shewbridge was tabled. The letter of resignation has not been received.

- 191-2012** Claire Corcoran motioned to appoint Part Time Firefighter/EMT Michael Helms at an hourly rate of \$9.50 per hour. Bob Hausermann seconds the motion. Motion carries.

Ray Autenrieb, Yes      Bob Hausermann, Yes      Claire Corcoran, Yes

Steve Pegram explained that Mr. Helms has moved to Goshen from Seattle Washington. He is certified in Ohio and is attending Paramedic School.

Claire Corcoran thanked Chief Steve Pegram for everything he did during the storms. Steve Pegram explained that he was out of the township for most of the storm but that Bill Waits ran the command post along with Robert Rose.

- 192-2012** Bob Hausermann motioned to accept the tentative agreement between the Goshen Township Trustees and the Goshen Township Police Association. Claire Corcoran seconds the motion. Motion carries.

Ray Autenrieb, Yes      Bob Hausermann, Yes      Claire Corcoran, Yes

Ray Snyder explained that the Labor Council and he had been meeting for a little over a year trying to negotiate the terms of the union contract. There has been communication with the Trustees as to how this was progressing. We have reached a tentative agreement on every article. It is going to result in approximately \$50,000.00 in additional cost to the Police Department next year. There will be no wage increases in 2012 or 2013. It will re-open in 2014, which means it can be discussed in 2014. The things that drove the costs up in the contract are overtime instead of comp time. Ray Snyder and the Labor Attorney recommend accepting this agreement.

- 193-2012** Bob Hausermann motioned to authorize Lisa Allen to obtain certification of the Public Safety Services Levy. Claire Corcoran seconds the motion. Motion carries.

Ray Autenrieb, Yes

Bob Hausermann, Yes

Claire Corcoran, Yes

Steve Pegram explained the reason for the Public Safety Services Levy. The Levy will be a 3.25% mill with a 5 year renewable. Fire/EMS will receive 67% and Police will receive 33%. He explained that Goshen has grown approximately 13% without any increase in taxes. If this levy does not pass there will be either layoffs or continue to get money from the General Fund. Revenue from the General Fund has been going to the Fire/EMS and Police Departments to keep services going. Estate Tax is going away and there is a need to replace roofs, cars and equipment. The department has been putting off any needed capital improvements. They have eliminated 4 full time Fire/EMS employees and 2 full time Detectives. Goshen is the 4<sup>th</sup> largest township in Clermont County and is the busiest in safety calls. Currently we only have one police officer patrolling the roads. Ray Autenrieb asked what would happen if the levy did not pass. Steve stated that they would have to rely on more part time employees in the future. Ray Autenrieb questioned contracting other municipalities. Steve explained that it would not cost much more, but that the other municipalities do not have the personnel to help. Bob Rose stated that the Police Department has lost 100 hours of police hours and 20% of Police Officers in the past 11 months. Bobby Rose stated that our Police Department came in under the City of Mason at just about 100 police reports filed. Bobby Rose explained why the percentage of the current proposed levy is scaled back from the one that was proposed in 2008. He stated that we know this is tough times for people and we are just asking for what will just get us by. The Police Department revenue is sliding down because of less government funding and due to the estate tax. This levy will only restore about 40 hours of Police presence.

### **Old Business**

**194-2012** Bob Hausermann motioned to approve Park Board appointments. Claire Corcoran seconds the motion. Motion carries.

Ray Autenrieb, Yes

Bob Hausermann, Yes

Claire Corcoran, Yes

### **Park Board Update**

Joe Spaulding presented the park update. He stated that it has been a busy season for the Frisbee Golf Association. Rob Barrett has dressed up the walkway up to the picnic shelter from the parking lot. The county has given their final approval on the parking lot, thanks to Bob Hausermann for the transportation and cost of the final loads of gravel. The area around the pond has been cleaned up and also around the large sycamore tree. Corn was planted on July 2, 2012 for the corn maze which will be part of the "Mayhem in the Park" thanks to Eric Lutz. Judy and Ken Klosterman have donated money to cover the entire cost of the 1<sup>st</sup> phase of the children's playground.

### **Community Forum**

Ruth Jackson of Parker Road asked about the results of mediation regarding Don Combs and the dumpsters behind his house on Parker Road. Bob Seyfried explained he attended mediation  
July 5, 2012

and they found there was nothing in our Zoning Resolution preventing Mr. Combs from having dumpsters on his property or how many as long as there is no trash.

Mr. John McKinney of Parker Road spoke regarding Don Combs property. He spoke regarding the levy. He feels people would be crazy to vote the levy in because we can't get nothing done. He stated he is going to let Rumpke and CSI start dumping behind his property.

John Downey of Parker Road stated that there are 16 uncovered dumpsters behind Don Combs house. He stated that the Judge that made the decision at mediation would not appreciate it on their property. He stated that Don Combs has out maneuvered the Zoning Department and the Trustees.

Jeff Corcoran of State Route 132 asked if there is not some protection for operating a business on residential property. He believes there are rules in place for operating a business. Teri Donahoe explained that since his property on State Route 28 is zoned M1 has been shut down, he is taking his dumpsters to his property on Parker Road. We addressed this issue with the mediator and the mediator does not care. If we could get the property on State Route 28 opened, then we would not have those dumpsters on Parker Road. Jeff Corcoran stated that putting 16 dumpsters on a residential property is operating a business and should be a violation of our zoning code. Why can he not be cited on that? Bob Seyfried stated that we have not cited him for operating a business. Claire Corcoran stated that Don Combs has a letter from the Zoning Director stating he is allowed to have his dumpsters on his residential property. Teri Donahoe stated she only gave him a letter that quotes exactly what is in our zoning resolution.

Tom Risk stated that the first step is mediation. If you do not like what mediation says, then you take it to court and let the judges decide. Tom stated we should show up to court in numbers. Claire stated that Don Combs goes back to court on July 10, 2012. Teri Donahoe asked Ms. Jackson about the last time Don Combs went to court where she tried to address the issue on Parker Road and the court would not listen to it. Ms. Jackson agreed. She also stated that we do live in a judicial system and there is nothing that says we can't pass a law to change the law. What are we going to do about this. She stated that a neighbor was shooting in their yard for five hours. She called the law and they said they were shooting into a pile of dirt and there is nothing that can be done.

Resident stated that he believes everyone should be treated the same. We need more officers and we need to address Don Combs issue on Parker Road. Ray Snyder stated that he agrees. He only has one officer on the road at a time and cannot cover 36 square miles.

Ruth Jackson stated that an individual can press charges for harassment on Don Combs for downshifting and disturbing the peace, and take witnesses when it comes time to go to court.

Resident (Victoria) she could not understand why we could not get along and work together.

Gale Perkins asked the Trustees for a secretary to take minutes for the Zoning Board. She stated that Teri Donahoe should be at the meetings as the Zoning Director and not doing minutes. Please consider hiring a secretary.



## Adjournment

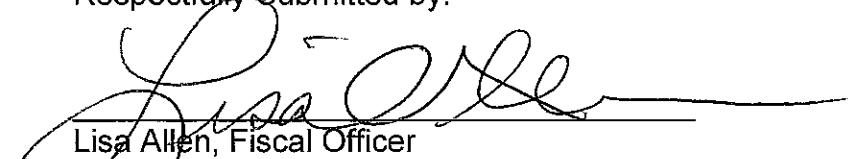
**195-2012** Bob Hausermann motioned to adjourn the Special Meeting of the Board of Trustees at 9:45 PM. Claire Corcoran seconds the motion. Motion carries.

Ray Autenrieb, Yes

Bob Hausermann, Yes

Claire Corcoran, Yes

Respectfully Submitted by:



\_\_\_\_\_

Lisa Allen, Fiscal Officer



\_\_\_\_\_

Goshen Township Trustee

LMA/tad